

## BASOC Committee Meeting

**Monday 26<sup>th</sup> August 2019, 6pm – 8pm, Gemma & Mehmet’s House, Newtonmore.**

**Present:** Gemma Karatay (Chair), Jane Cox (JaC)(Secretary), Jo Cumming (JoC), Mehmet Karatay (MK)(Deputy Treasurer), Clare Kemsley (CK)(Child Protection), Ann McGougan (AM), Hilary Quick (HQ) (Volunteer Co-ord).

**Apologies:** Peter Lamb (PL) (Treasurer), Izzy Cox(IC)(Junior Rep), Issie Inglis (II).

Item	Detail	Action	Comments
1	<b>Welcome</b>	➤ The Chair welcomed everyone to the meeting.	
2	<b>Matters arising from previous minutes</b>	➤ Nothing to report, other than items covered in the Agenda.	
3	<b>BASOC Events</b>	<ul style="list-style-type: none"> <li>➤ 2-3 more events scheduled for 2019:               <ul style="list-style-type: none"> <li>• Sat 26<sup>th</sup> October;                   <ul style="list-style-type: none"> <li>▪ In conjunction with junior training on 27<sup>th</sup> Oct.</li> </ul> </li> <li>• Club Champs/AGM (November);</li> <li>• Possibility of event in December.</li> </ul> </li> <li>➤ Brief review Strathearn 2019:               <ul style="list-style-type: none"> <li>• No comments for input to debrief;</li> <li>• Jo will feedback anything from Day 3 organisation.</li> </ul> </li> <li>➤ Northern Night Cup 2019/20:               <ul style="list-style-type: none"> <li>• Johannes will organise (his final year);</li> <li>• Moravian are keen to participate; INVOC are discussing at upcoming Committee Mtg.</li> <li>• Provisional dates are: 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup> December &amp; 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> January, with 29<sup>th</sup> January as reserve date;</li> <li>• BASOC will organise/plan 2 events(1 x Dec, 1 x Jan) if both MOR and INVOC participate;                   <ul style="list-style-type: none"> <li>▪ Planners/Organisers required – contact HQ if interested.</li> </ul> </li> </ul> </li> </ul>	HQ

Item	Detail	Action	Comments
3	BASOC Events (contd)	<ul style="list-style-type: none"> <li>➤ 2020 Events: <ul style="list-style-type: none"> <li>• BASOC have been offered a SOL date for February; <ul style="list-style-type: none"> <li>▪ The Committee agreed that it would not be feasible to schedule a larger event for that time of year;</li> <li>▪ The Chair would decline the offer.</li> <li>▪ Update since meeting: BASOC have been offered, and accepted, 27th September SOL date for 2020 for a WOLF – possibly co-hosting the weekend with INVOC (tbc).</li> </ul> </li> <li>• BASOC will aim to host 4 events + NNC (2 events) in 2020; <ul style="list-style-type: none"> <li>▪ Dates tbc to de-conflict with local/major O events.</li> </ul> </li> </ul> </li> </ul>	GK
4	Tues=O	<ul style="list-style-type: none"> <li>➤ Price Review: <ul style="list-style-type: none"> <li>• The Committee agreed a clarification of Tues=O pricing wef DarkO: <ul style="list-style-type: none"> <li>▪ BASOC adults/junior - £2/£1;</li> <li>▪ Non-BASOC adult/junior - £4/£2;</li> <li>▪ BASOC website will be updated to reflect the change.</li> </ul> </li> </ul> </li> <li>➤ Risk Assessment updates: <ul style="list-style-type: none"> <li>• Template Risk Assessments are being written for areas/events/Tues=O;</li> <li>• <b>New Safety Procedures, with immediate effect:</b> <ul style="list-style-type: none"> <li>▪ 'buddy system' – please ensure that one person is not left on their own at the end of a Tues=O/event (unless they are ready to depart).</li> <li>▪ non-BASOC participants to Tues=O should fill out EOD with next-of-kin/emergency contact/medical details;</li> <li>▪ A list of next-of- kin/emergency contact/medical details for BASOC members should be kept in the First Aid bag for reference (if members are happy to do this).</li> </ul> </li> </ul> </li> </ul>	HQ
5	Junior Inter-Areas & Training	<ul style="list-style-type: none"> <li>➤ BASOC is hosting junior training on Sunday 27<sup>th</sup> October;</li> <li>➤ Junior Inter-Area Competition Weekend is 9<sup>th</sup>/10<sup>th</sup> November, Aberdeenshire. <ul style="list-style-type: none"> <li>• Juniors wanting to attend/more info contact the Junior Rep.</li> </ul> </li> </ul>	IC

<b>Item</b>	<b>Detail</b>	<b>Action</b>	<b>Comments</b>
<b>6</b>	<b>BASOC Social</b>	<ul style="list-style-type: none"> <li>➤ It was proposed that BASOC have a non-O social activity on a monthly(ish) basis, with an input of ideas from Club members: <ul style="list-style-type: none"> <li>• As well as the AGM/Club Champs, Training Weekend, Summer BBQs, ideas suggested were pot-luck suppers and community tree-planting;</li> <li>• September's social will be a 'pie night' at the Craig Bar on Tues=O (3<sup>rd</sup> Sep) to see Kat off to University!</li> <li>• Any suggestions for an October event to the Committee.</li> </ul> </li> </ul>	
<b>7</b>	<b>Communications</b>	<ul style="list-style-type: none"> <li>➤ The Committee decided that Trello was not suitable as a communication platform;</li> <li>• It was suggested that Google Docs might be better – the Committee will trial and comment at the next meeting.</li> </ul>	GK
<b>8</b>	<b>Funding</b>	<ul style="list-style-type: none"> <li>➤ The Funding sub-committee is waiting for an updated wish-list from the Committee.</li> <li>➤ Treasurer's Report: <ul style="list-style-type: none"> <li>• Current revenue covers routine running costs of the Club, and small items of equipment and map updates. Major spends would have to come from Reserves (circa £2,000) or grants, or larger event income.</li> </ul> </li> </ul>	
<b>9</b>	<b>Equipment Hire</b>	<ul style="list-style-type: none"> <li>➤ Kit hire prices, formal hire agreement and cost for replacement kit has been agreed, and will be put on the website.</li> </ul>	HQ
<b>10</b>	<b>Permissions Update</b>	<ul style="list-style-type: none"> <li>➤ SI Entries: <ul style="list-style-type: none"> <li>• Permissions have been reviewed;</li> <li>• Organisers wanting access permission (i.e. event set-up, bulk emails etc.) should contact GK or HQ for authorisation.</li> </ul> </li> <li>➤ Bank signatories/online banking: ongoing.</li> </ul>	MK
<b>11</b>	<b>AGM</b>	<ul style="list-style-type: none"> <li>➤ Date set for Saturday 2<sup>nd</sup> November 2019; <ul style="list-style-type: none"> <li>• Carrbridge venue tbc.</li> </ul> </li> <li>➤ Committee members wishing to stand down/BASOC members wishing to be elected to Committee, please contact the Chair (GK).</li> </ul>	

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12	AOB	<ul style="list-style-type: none"> <li>➤ Child Protection: <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul> </li> <li>➤ The Committee, on behalf of BASOC members, congratulate Gemma Karatay (selected for VHIs, SOL5), Anna Cox &amp; Alice Kemsley (selected for JHIs, Ireland), Anna Cox, Izzy Cox &amp; Kat McGougan selected for JIRCs(South Yorks).</li> </ul>	
13	Meeting Schedule 2019	<ul style="list-style-type: none"> <li>➤ <b>Provisional Committee Meetings(tbc):</b> <ul style="list-style-type: none"> <li>• Monday 7<sup>th</sup> October, venue tbc, (6pm – 8pm);</li> <li>• Saturday 2<sup>nd</sup> November, Carrbridge (tbc) – AGM and Club Champs.</li> </ul> </li> </ul>	Secretary

**Next Meeting: Monday 7<sup>th</sup> October @ 6pm, venue tbc.**

OUTSTANDING ACTIONS FROM MEETING	CONTACT
Organisers/planners needed for NNC.	Hilary Quick
Potential BASOC event dates for 2020.	Gemma Karatay
Update BASOC website (Tues=O pricing, equipment hire)	Hilary Quick
Junior events entry/info.	Izzy Cox
Suggestions for social events.	Gemma Karatay/Committee
Google Docs trial and review/comment.	Committee Members
Amend bank signatories/online banking authorisation.	Peter Lamb/Mehmet Karatay