

# BASOC Board Meeting Minutes

Monday 14 August 2023, 6.30pm – 9.00pm, Grantown on Spey



Present: Clare Kemsley (CK) (Chair), Suzanne Anderson (SA), (Secretary), Jo Cumming (JoC), Hilary Quick (HQ), Lynne Walker (LW)

Item	Detail	Action
1	<p><b>Apologies</b> Apologies received from Mehmet Karatay and Jane Chisholm</p>	
2	<p><b>Chair Opening Remarks</b> The Chair welcomed all to the meeting.</p>	
3	<p><b>Minutes of the last meetings</b></p> <ul style="list-style-type: none"> <li>See action grid. Updates highlighted yellow.</li> </ul>	
4	<p><b>Events</b></p> <ul style="list-style-type: none"> <li>HQ provided an update on events. Written note attached.</li> <li>Club event confirmed for 23 Sep. Laura Holland planning at Nethy Bridge. Rob Hickling has offered to set out controls. SA to notify schools liaison and Cairngorms What's On.</li> <li>Club champs will take place on 9 Dec. Mike Linnet no longer available to plan. Andy Llewellyn has offered to plan and this event will be combined with FVO event; HQ to confirm with Andy Llewellyn. Social afterwards. SA to book Boat of Garten hall. AGM to be held on the same day prior to the orienteering and social.</li> <li>Northern Night Cup events discussed.</li> <li>SOL Oct 24 discussed. HQ will be planner. HQ to confirm with LW which Inshriach areas will be used so map can be updated. JoC to engage re access and consider an arena finish.</li> <li>Northern Urban League. Agreed that BASOC could host one event, likely Grantown on Spey in late May or June. HQ to ask for a date.</li> <li>Scottish Champs to take place last weekend in May 24. BASOC cannot provided major officials but has offered to assist with mentoring.</li> </ul>	<p>SA</p> <p>SA</p> <p>HQ</p> <p>HQ</p>

<b>5</b>	<b>Tues=O / Training</b> <ul style="list-style-type: none"> <li>LW gave an update on Tue=O</li> </ul>	
<b>6</b>	<b>Communications</b> <ul style="list-style-type: none"> <li>E-News to go out 31 Aug. CK thanked LW for e-News.</li> <li>Discussion regarding alternatives to MailChimp and confirmation that current provision does not allow multiple users due to 2-stage authentication. Post-meeting email correspondence re MailChimp and whether to pay for the enhanced package. Consensus was that this was not required.</li> </ul>	
<b>7</b>	<b>Finance</b> <ul style="list-style-type: none"> <li>Gift Aid was discussed. MK to continue to investigate.</li> </ul>	<b>MK</b>
<b>8</b>	<b>Computing</b> <ul style="list-style-type: none"> <li>Discussed club's ability to deliver computing aspect of events. Aim is to train more people to allow for resilience.</li> </ul>	
<b>9</b>	<b>Mapping</b> <ul style="list-style-type: none"> <li>LW provided an update on mapping having received £487 from the 6 Days mapping fund. 12 areas have now been updated to ISOM 2017-2 and magnetic north updated.</li> </ul>	
<b>10</b>	<b>Safeguarding</b> <ul style="list-style-type: none"> <li>There were no issues to report.</li> </ul>	
<b>11</b>	<b>AOB</b> <ol style="list-style-type: none"> <li>CK confirmed that the BSSC grant for Alice Kemsley had been received.</li> <li>AGM. The format for the AGM was discussed. Secretary to confirm timeline for Board nominations and paperwork at next meeting.</li> <li>The World Sprint Orienteering Champs (WOC 24) was discussed and the BOF/SOA proposal to use 6-Days Company reserves to help fund. Board expressed concern that this should not impact on the ability of clubs to draw funding to support activities and that clubs should not be approached for financial donations.</li> <li>Event Safety &amp; Welfare workshop. LW agreed to re-offer the workshop to run 13/14 January and to advertise this at the AGM.</li> <li>Trail=O was discussed. Board decision not to offer Trail=O as a separate discipline but that events where a good path network existed would be suitable for all abilities.</li> <li>Membership. The implications of the BOF new proposed membership category for families was discussed. At this stage no clarity on whether BASOC should also implement this new category for members. Continue to monitor.</li> <li>Masterplan Adventures have requested use of an area for 21-22 Nov. Agreed that Craig Beag and Glen Gynack were most suitable with Craigellachie as an alternative. Masterplan Adventures may need to update the map or pay a fee for use. CK to confirm area with Masterplan Adventures.</li> <li>JoC provided an update on access at Bailiefurth. Future users to be informed if areas are out of bounds.</li> </ol>	<b>LW</b>         <b>CK</b>

12	<b>Date of Next Meeting</b> <ul style="list-style-type: none"> <li>• Meeting schedule for 2023. <ul style="list-style-type: none"> <li>○ 16 October – location tbc</li> <li>○ 27 November</li> </ul> </li> </ul>	

### Outstanding Actions from Previous Meetings

From Mtg (Date)	Item	Lead	Status
13 Feb 23	Find out what actions are required for Data Access Record (part of role description). Still no clarity on this. Agreed to remove from Sec role	SA	Ongoing
13 Feb 23	Request information on copyright of maps from SOA.	LW	Ongoing
13 Feb 23	Contact Steve Barratt re updating gridlines on maps	LW	Complete
3 Apr 23	Alternative to Mailchimp: MK to investigate List Monk and liaise with Paul Frost regarding access to server and potential costs. MK also to confirm 2-stage authentication process on Mailchimp and whether this can be used to allow 2 or more people to use Mailchimp (this element no longer required)	MK	Ongoing
15 May 23	JoC to contact participants from CNPA weekend that expressed an interest in joining BASOC.	JoC	Complete
15 May 23	CK to confirm to Nikki Howard at SOA that BASOC content to swap with East region to run Scottish Champs in May 2024 rather than 2025 and emphasise that BASOC cannot provide an area or lead official but can provide mentor/support.	CK	Complete
3 Apr 23	JoC to engage with local landowner for parking for Interlopers' event at Loch Vaa.	JoC	Complete – Interlopers have engaged direct

15 May 23	CK to confirm to Nikki Howard at SOA that BASOC content to swap with East region to run Scottish Champs in May 2024 rather than 2025 and emphasise that BASOC cannot provide an area or lead official but can provide mentor/support.	CK	Complete
15 May 23	HQ to liaise with FVO re running club champs on 9 Dec and also inform Mike Linnet as planner.	HQ	Complete

## BASOC EVENTS 2023 – Update to Board

### First a reminder of the Rationale and Considerations

Our aim was to be clear on the purpose and primary intended audience for each event, and to identify the likely progression from each event.

BASOC will hold only local events in 2023; options for Tuesday evenings and weekends were considered.

We also assume the Northern Night Cup will resume next winter, probably on Wednesdays.

Capercaillie restrictions impose significant constraints during Spring.

Tuesday sessions remain the backbone of the club.

### Update mid August

Date	Description	Updated status/detail
Tues. 13 June	Event chiefly for members (recent and experienced) 2 courses, one at TD3, one at TD5  CANCELLED (became training only)	Mullochard Sue L to plan (LW support)
<del>Sun. 20</del> August	Event primarily to pull folk back after holidays Nethybridge  Postponed – date Sun. 23 Sept to be confirmed	Laura planning; Rob can put out Jo OK to organise/mentor; no replies from Jessie, Rachel  Registered with BOF 83162
Nov – Jan.	NNC – prob. 2 events	** Planners needed (tbc later) - Jane Chisholm? - ??
9 Dec.	Club Champs	Mike Linnett not available for rest of year. Combine with FVO, they will plan.

HQ 13 August 2023