

BASOC Committee (Cttee) Meeting

Thursday 3rd May 2018, 5pm – 7pm, Aviemore Community Sports Hub, Committee Room.

Present: Lynne Walker (LW) (Chair), Kat McGougan (KM) (Junior Rep), Jo Cumming (JoC), Jane Cox (JaC)(Secretary), Gemma Karatay (GK), Mehmet Karatay (MK), Issie Inglis (II).

Apologies: Peter Lamb (PL) (Treasurer).

Item	Detail	Action	Comments
1	Welcome	<ul style="list-style-type: none"> ➤ The Chair welcomed everyone to the meeting. Apologies from PL who is away visiting a new grand-daughter; BASOC send their congratulations. 	
2	Matters arising from previous minutes	<ul style="list-style-type: none"> ➤ BASOC training – see item 3. ➤ BASOC events – see item 4. ➤ BASOC juniors – see item 5. ➤ Finance – see item 6. ➤ Development Plan – see item 9. 	
3	BASOC Training	<ul style="list-style-type: none"> ➤ The first Spring in to 'O' Tuesday session has taken place, but no returning families attended. ➤ Further sessions will continue as planned with opportunities for 'returners' and 'train to race'. ➤ 15th May will be full SI/SIA, and possibly gaffled courses. ➤ The Coaching Foundation Course is scheduled for 29th May, 5th, 12th & 19th June; <ul style="list-style-type: none"> • BSSC grant application has been submitted, and is still pending. ➤ Hilary Quick has organised the outline Summer training calendar: <ul style="list-style-type: none"> • There may be opportunities to involve the Coaching Foundation participants; • End of June to end of July – use ROMP @ Loch Vaa SE; • LW organising 7th August; • 14th, 21st & 28th August will be in Nethy area, organised by Callum Scott; ➤ LW organising September trg. 	LW

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4	BASOC Events	<ul style="list-style-type: none"> ➤ The Chair and Cttee extended their thanks to the Team Captain, Ann McGougan, for organising the relay teams for the British & Scottish Champs. ➤ BASOC involvement for the British Champs (19th & 20th May) will probably be set-up and help with relays on Day 2. <ul style="list-style-type: none"> • Club members are reminded that the Gairnshiel bridge will be closed from 14th May, for 3 weeks; • Car park passes need to be printed out prior to arrival. ➤ BASOC involvement for Scottish Champs (26th & 27th May) will be car parking for relays on Day 2. ➤ M&H Junior Champs (9th June): <ul style="list-style-type: none"> • Gavin has planned the courses and forwarded them to the Controller (Johannes); • Grantown Primary School will be the Event Centre – details to be finalised; • A request has gone out to Club members for help on the day; • Online entry and Event Details will be available before mid-May. ➤ WOLF light (Sun 23rd Sep 2018): <ul style="list-style-type: none"> • Area will be Dunachtonmore; • LW will update the BOF entry; • Planner is GK; • Organiser is JoC (Clare Kemsley helping); • Controller is Trevor Hoey, FVO; • ScotJOS can provide a cake stall; • Organiser will investigate possibility of a hot-snack van, and coffee stall; • 4 x portaloos to be hired; • Coaching event Sat 22nd will be Uath Lochans 1 – 4 pm. 	<p>LW</p> <p>LW</p> <p>JaC</p> <p>JoC GK LW</p> <p>JaC</p> <p>LW & HQ?</p>

Item	Detail	Action	Comments
4 (contd)	BASOC Events	<ul style="list-style-type: none"> ➤ Northern Night Cup (NNC): <ul style="list-style-type: none"> • The NNC Organiser has requested feedback on the option to have competitive Medium & Long Courses only (as per the Deeside model), as the Short Course incurs a high workload for participating clubs; • The Cttee agreed that this option would probably allow better areas to be utilised in some cases; • The Cttee also felt that it was beneficial for juniors to be able to take part in 'Dark-O', but that provision of a short course should be at the discretion of the organising club; • BASOC will commit to 2 events for the 2018/19 NNC, and will probably include a (non-competitive) Short Course; • The Chair will feedback comments to the NNC Organiser. ➤ 2019 Spring WOLF weekend: <ul style="list-style-type: none"> • Creagan Mor not mapped yet due to poor weather; • Options are to schedule for a later date, or change the area to minimise risk; • LW will liaise with SOA to determine event schedule for 2019. 	<p>LW</p> <p>LW</p>
5	BASOC Junior Events	<ul style="list-style-type: none"> ➤ Friday 1st June: Scottish Schools: <ul style="list-style-type: none"> • Venue: Pollock Park, Glasgow; • Due to other commitments, BASOC Jnrs will not attend; ➤ Saturday 9th June: M&H Junior Champs: <ul style="list-style-type: none"> • BASOC organising; • Only 2 BASOC juniors available due to DofE commitments; ➤ Sunday 17th June: Jamie Stevenson Trophy (JST): <ul style="list-style-type: none"> • Venue: Braemar. • GK & JaC can accompany Junior Team; • Transport will depend on number of participants. 	<p>JaC</p> <p>JaC/GK</p>

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6	Finance	<ul style="list-style-type: none"> ➤ GK will order 10 additional SI units, stakes, holders & labels at a cost of approx. £1350. ➤ Updates to Nethy map (approx. £3000) and north part of Beachen (approx. £2200) will need to be supported by significant grant aid; <ul style="list-style-type: none"> • LW will liaise with PL and SOA RDO re funding grants. ➤ The minimum order number has not been achieved for items of Club clothing; <ul style="list-style-type: none"> • JoC will order stock items of various sizes to make up the min. order, and advise PL re cost of additional items. ➤ Event signs: only one company (Acorn Signs) of the 3 asked came back with an itemised quote of approx. £200 for new signs; <ul style="list-style-type: none"> • The Cttee agreed that new signs should be purchased, and that the Club should attempt to standardise formats. 	<p>GK PL (for info)</p> <p>LW PL (for info)</p> <p>JoC PL (for info)</p> <p>JaC & JoC PL (for info)</p>
7	SOA Conference/Workshop	<ul style="list-style-type: none"> ➤ The Cttee thanked MK for attending on behalf of BASOC; <ul style="list-style-type: none"> • MK enjoyed the Conference and will write a brief point bulletin to be posted on the website, when time allows. 	MK
8	GDPR	<ul style="list-style-type: none"> ➤ SOA & BOF materials have been circulated to the Cttee, and in the BASOC-shared Dropbox folder. ➤ Hilary Q has prepared a draft Data Privacy Notice, and made the following recommendations: <ul style="list-style-type: none"> • Audit what we hold; • Destroy old materials; • Seek confirmation to contact members, and by what means. ➤ LW will liaise with Hilary regarding draft Data Privacy Notice; <ul style="list-style-type: none"> • Cttee members to contact LW with comments by end of Mon 7th May; • Document to be circulated to BASOC members for consent. ➤ It was suggested BASOC appoint a designated Data Protection Officer; <ul style="list-style-type: none"> • MK said he would consider taking on this role. ➤ Il attended the VABS meeting in Carrbridge on behalf of BASOC, and suggested BASOC join VABS; <ul style="list-style-type: none"> • The Cttee agreed, and LW will ask Hilary to take this forward. 	<p>LW</p> <p>All Cttee Members LW</p> <p>MK</p> <p>LW</p>

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9	Development Plan	<ul style="list-style-type: none"> ➤ The Cttee discussed and updated the 'Consolidate & Grow the Club' section of the Development Plan; • One of the Basic Aims should be to develop gender & age balance across the membership; • BASOC should seek to develop links with local schools through the Active Schools Co-ordinators; • LW will invite Active Schools Co-ordinators to a future meeting. 	LW
10	AOB	<ul style="list-style-type: none"> ➤ Scottish 6-Days 2019 (Strathearn): Request for Day 3 assistance, Dundurn, Middle Distance with ESOC: Planner x 2, Organiser x 2, assistant controller. ➤ Scottish 6-Days 2021 (Oban/Lochaber area): Request for BASOC to be involved on the Central Organising Cttee (COT); <ul style="list-style-type: none"> • LW will ask for more information about numbers and assistance required. ➤ The Child Protection Officer reported that there have been no issues. ➤ JoC & Lesley Gorman are organising an orienteering session for the local Brownies in June at Laggan; ➤ MK was granted permission to post on BASOC Facebook; ➤ Il will meet other Cttee members at the Store on 24th May @ 4pm, to carry out an equipment inventory and general tidy. ➤ Cttee members need to update job descriptions for the website. 	LW MK Cttee Members Cttee Members
8	Meeting Schedule	<p>Provisional Cttee Meeting Dates (tbc):</p> <ul style="list-style-type: none"> ➤ All Committee Meetings in Aviemore Community Sports Hub (6pm – 8pm), unless notified otherwise; <ul style="list-style-type: none"> • Thursday 23rd August; • Sep/Oct date tbc; ➤ AGM: <ul style="list-style-type: none"> • Saturday 1st December; • Time and venue tbc. 	JaC to book
<p>Next Meeting: Thursday 23rd August @ 6 pm, Aviemore Community Sports Hub.</p>			