

BASOC Board Meeting

Monday 7th November 2022, 6.30 pm – 8.30 pm, online

Present: Clare Kemsley (CK) (Chair), Jo Cumming (JoC), Mehmet Karatay (MK)(Treasurer), Ann McGougan (AM), Suzanne Anderson (SA), Lynne Walker (LW); Hilary Quick (HQ) (minutes).

Apologies: Jane Cox (JC) (Secretary)

Item	Detail	Action	Comments
1	Welcome & Apologies	<ul style="list-style-type: none"> ➤ The Chair welcomed everyone to the meeting. ➤ Apologies recorded from JC. 	
2	Matters arising from previous minutes	<ul style="list-style-type: none"> ➤ Minutes accepted as correct. ➤ No matters arising other than substantive agenda items. 	
3	Events	<ul style="list-style-type: none"> ➤ HQ has taken on Events Co-ordinator role (in addition to Events Admin) ➤ SOL/JHI report on website. Learning points: <ul style="list-style-type: none"> ▪ trackmat for parking would have been prohibitively expensive ▪ need to ensure volunteers' expectations are set realistically (time commitment, opportunity to run, etc.) ▪ need to share information, progress. TLs could perhaps have named backup person; consider using spreadsheet similar to FVO's ▪ Creag Dhubh should only be used mid-April to mid-May ➤ SOL/JHI profit approx. £2150 ➤ Club Champs 26th Nov. – SA to liaise with CK & use same SI units as for NNC1. Keep eye on entry numbers. ➤ NNC1 30th Nov. – Alice K planning, CK organising. Nethy Golf Club car park, outside toilet, no indoor venue, no soup etc.. Gemma will set up laptop; LW agreed to ask Paul Frost if he'd do computing on the night. (PF later agreed.) 	<p>LW to forward spreadsheet</p> <p>SA/CK SA/LW</p> <p>LW (done)</p>

		<ul style="list-style-type: none"> ➤ NNC4 18th Jan – Heathfield, permission obtained promptly (thanks Ben). Parking at Grammar School. Laura planning, all in hand. No indoor facilities, no soup etc.. ➤ Plans for 2023 – agreed to create Events Sub-Committee comprising LW, CK and HQ to discuss and bring recommendations to full Board for approval. ➤ Possible club outing to event – HQ to identify suitable event Spring 2023. ➤ 6 Day 2023 – no further update. ➤ Discussed invitation to join INVOC & MOR in urban league Spring 2023; concluded we don't have capacity to host 2 urban events then. HQ to reply. ➤ Cairngorm Nature Festival 13-21 May 2023 – to be considered by sub-ctee. 	<p>HQ, LW, CK</p> <p>HQ</p> <p>HQ (done)</p> <p>Events sub-ctee</p>
4	Tues=O & Coaching Day	<ul style="list-style-type: none"> ➤ FVO (Andy L) planned and put out for October, HQ hosted & collected. ➤ Nov. Moor of Alvie, planned (LW), controls are out (HQ). Nov. 1st cancelled due to illness, 2 Tuesdays planned, controls out. Then break for NNC. ➤ Coaching Day 5th postponed likely on 12th but to be confirmed (later cancelled due to illness) ➤ 27th Dec. – Festive training Kat & Izzy. ➤ SA has people lined up for further Tuesdays, including MK and Jane Chisholm doing some Strength & Conditioning sessions. ➤ Fees to be expressed as invitation to pay; Board agreed money shouldn't be barrier to participation. 	LW
5	Computing & SI	<ul style="list-style-type: none"> ➤ HQ to meet Gemma K with Mike Linnet on 24th Nov. to share knowledge and review documentation. ➤ Agreed to buy 2 SI Check boxes. 	<p>HQ, GK, ML</p> <p>MK</p>
6	2022 BASOC Roles	<ul style="list-style-type: none"> ➤ SA to lead review of role details before AGM. All will be asked to review their sections. ➤ No progress on Social Convenor. 	All named post-holders
6a	AGM	<ul style="list-style-type: none"> ➤ Agreed to move AGM to Tuesday 10th January 2023, on Zoom, starting 18:30 ➤ AM stepping down from Board 	
7	Mapping	<ul style="list-style-type: none"> ➤ LW awaiting agreement from SOA. 	

		<ul style="list-style-type: none"> ➤ Map for Strathspey shows significant parts affected by capercaillie – need to avoid for all events & training. 	
8	Finance	<ul style="list-style-type: none"> ➤ £710 grant from SOA (plus club topup £250) spent. ➤ VHI/JHI/GB subsidies paid as agreed. Policy document agreed. ➤ Refunds in hand for SOL/JHI volunteers who didn't get their run. ➤ Club accounts – ready for AGM. MK in touch with VABS for SCIO format, due with OSCR May/June 2023. 	
9	SCIO Update	<ul style="list-style-type: none"> ➤ nothing to report 	
10	AOB	<ul style="list-style-type: none"> ➤ Child Protection (CP): nothing to report. New volunteer required to take over from CK; HQ remains in post. ➤ Junior Rep: nothing to report ➤ HQ to attend online Local Access Forum meeting 7th Dec. ➤ VABS AGM – JoC will ask Mike Linnet if he'd attend ➤ BSSC – meeting soon; MK confirmed we paid membership fee for 2022. ➤ SOA Club Conference, Perth 15th April 2023 – HQ agreed to buddy newcomer; mention in eNews early 2023. ➤ CompassSport Trophy 12th February – AM will put in rough number for club entry, forward emails to next Club Captain when known. ➤ The Meeting closed at 8.30 pm. 	<p>JoC</p> <p>HQ/LW</p> <p>AM</p>

Next Meeting: 5th December online (prob.). Focus on Club Development, plan & priorities, whether to have CDO again.

OUTSTANDING ACTIONS FROM MEETING	CONTACT
Events Sub-Committee to discuss (online/email) and make recommendations to Board	HQ
Bring forward club visit to nearby event	HQ
Buy 2 SI Check boxes	MK
Spread computing skills	HQ/GM/ML
Role descriptors review	SA/all
Mention VABS AGM to Mike L	JoC
Enews mention SOA Club Conf – early 2023	HQ/LW
CS Trophy team entry	AM